



INSTRUCTIONS FOR AUTHORS

For those wanting to formally submit for publication a manuscript to the Journal of Critical Globalisation Studies, please ensure you have read the following guidelines concerning manuscript submission and formatting. **Manuscripts will not be deemed eligible for editorial selection and peer review until all relevant submission and formatting guidelines have been met.**

Manuscript submission guidelines

The Journal of Critical Globalisation Studies encourages three modes of publication. Please note that all word counts **do not** include bibliography and endnotes.

Articles

Academic articles of the length **8,000 - 10,000** words. **Please submit your Article abstract/manuscript to:**

abstracts@criticalglobalisation.com

Polemics (short essays)

Essays in the region of **2,500 - 5,000** words. These should follow the same academic conventions as normal articles, but there is less emphasis on exhaustive referencing and more on articulation of an original line of thought or research. **Please submit your Polemic abstract/manuscript to:**

polemics@criticalglobalisation.com

Book Reviews

Reviews in the region of **1,000 - 3,000** words. We encourage review essays: in depth engagements with pertinent books and the development of an argument to complement the reading of the text. We will accept unsolicited book reviews and the editorial team will review them and decide if they are suitable for publication. Or, if there is a book you would like to review please contact us with the name of the book and some biographical information about yourself and we will endeavour to acquire a review copy on your behalf. **Please submit your book review request/manuscript to:**

reviews@criticalglobalisation.com

For each type of publication please note the following:

We encourage the submission of a full manuscript unless you are submitting to a specific special issue where a **300 word abstract** will be required instead.

For **each** category please submit two separate files as attachments **within the same email**, preferably in MS Word (.doc) or similar compatible format, to the respective submission email address as detailed above:

1. A copy of your manuscript **with all traces of authorship removed**
2. An author biography of no more than 200 words per author. **If you are submitting an abstract for a specific special issue you do not need to submit an author biography until requested to do so.**

In your submission email clearly state your name, the title of your attached manuscript/abstract and, if applicable, your professional/institutional affiliation.

Although we welcome contributions from all writers who are interested in the themes of the journal, manuscripts must be submitted in English.

Every manuscript that is submitted will be subject to full academic peer review consisting of editorial selection followed by two anonymous reviewers. Please note that the reviewing process can take at least 1-2 months. Within the peer review process both author and reviewer remain anonymous, and the final decision to publish rests with the editors. **The editors reserve the right to reject a manuscript at any stage of the peer review process.**

Please note that the comment section remains separate from the peer-reviewed journal and all comment should be submitted to nathan@criticalglobalisation.com for consideration. Please note, however, that the comment section is fully moderated.

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Instructions for manuscript formatting

Before submitting to the Journal of Critical Globalisation Studies please ensure that all manuscripts, regardless of the publication mode, conform to the following guidelines. Articles, Polemics and book reviews will be made available for PDF download via the journal website, as well as through a limited print run.

Presentation (Articles/Polemics)

Manuscripts should be written in English using MS Word (.doc) or other compatible format, double lined spaced, and preferably using the Times New Roman font. All text should be written in size 12 font.

Spelling can be either UK or US English but it must be consistent throughout the manuscript. In line with the title of the journal, no matter which convention is used globalisation must be spelt with an 's' and not a 'z'.

Articles and polemics should conform to the following format (please make sure that all indications of authorship are removed):

- Title of the article/polemic.
- Abstract of no more than 200 words (only for articles)
- Main body of article/polemic.
- Endnotes (if applicable), using numerical (1,2,3...) listing.
- Bibliography.

The author biography should be no more than 200 words per author, conform to the presentation format described above, and include the following:

- Author name(s) and affiliations.
- Short biography.
- Contact details that the author(s) wishes to be published.

Referencing and Bibliography

The journal uses the Harvard style of referencing and bibliography format, which should be consistent throughout your manuscript.

References in the text

For in text referencing the following applies (author surname, year, page number).

Common Examples

If you mention the authors name in the text in terms of a general comment:

Michael Freeden (1996) refers to this crucial process as ‘decontestation’.

If you mention the authors name and quote/phrase directly:

As Freeden (2003, pp.54-55) states ‘An ideology attempts to end the inevitable contention over concepts by decontesting them, by removing their meanings from contest’.

Or

The inevitable contention over concepts is deconstructed by ideologies through removing their meanings from contest, thus bringing them to an end. This is particularly argued in the work of Freeden (2003, pp.54-55).

Alternatively, a small selection of affiliated authors can be listed after a general statement in the following way:

Far from being distortions fated to disappear with the emergence of rational political orders, ideologies are indispensable ideational systems that shape and direct human communities in specific ways (See Ricoeur, 1986; Steger, 2005, Ch.1).

List of References (bibliography)

The list of references should be placed at the end of the manuscript after the main body of text, or, if applicable, after the endnotes. The references should be listed in alphabetical order by second name. The following format applies:

Author, Initials/First name., Year. *Title of book*. Edition. Place of publication: Publisher.

Common Examples

Book

Scholte, J., 2005. *Globalization: A Critical Introduction*. New York: Palgrave.

Edited Volume

Tonder, L. & Thomassen, L. eds., 2005. *Radical Democracy. Politics between Abundance and Lack*. Manchester: Manchester University Press.

Chapter in book

Widder, N., 2005. Two Routes From Hegel. In Tonder, L. & Thomassen, L. eds., 2005. *Radical Democracy. Politics between Abundance and Lack*. Manchester: Manchester University Press.

Article in Journal

Rumford, C., 2008. Social Policy beyond Fear: The Globalization of Strangeness, the 'War on Terror', and 'Spaces of Wonder'. *Social Policy and Administration*, 42(2), pp. 630-644.

Article online

Mezzadra, S. & Neilson, B., 2003. Ne' qui, ne' altrove—migration, detention, desertion: a dialogue. *Borderlands e-journal*, [online]. 2(1), Available at: <http://www.borderlands.net.au> [Accessed 15 March 2009].

Article in Newspaper

Brothers, C., 2008. Desperation Gathers and Makes a Nightly Dash for Britain. *The New York Times*, 29 April. p. A5.

Online (Newspaper) Articles

Schifferes, S., 2004. Can globalisation be tamed? *BBC News Online*, [internet] 24 February. Available at: <http://news.bbc.co.uk/1/hi/business/3516197.stm> [Accessed 15 August 2009].

Book Reviews

The Journal of Critical Globalisation Studies welcomes the submission of book reviews. We encourage review essays: in depth engagements with pertinent books and the development of an argument to complement the reading of the text. A current list of books available for review can be found on the journal website. General book review enquires should be sent to our book reviews editor: [Pepijn van Houwelingen](#). For all book reviews please note the following guidelines:

- Review essay manuscripts should be written in English using MS Word (.doc) or other compatible format, double lined spaced, and preferably using the Times New Roman font. All text should be written in size 12 font.
- Spelling can be either UK or US English but it must be consistent throughout the manuscript.
- The Harvard reference system applies (see above).
- Endnotes, if applicable, should come after the main body of text and be followed by the bibliography.
- The title of the review essay should be as follows:

Name of book (by) author. Publisher, Date of publication, Number of pages, ISBN:, Paperback/Hardback, Price.

Example

Human Rights and Empire: The Political Philosophy of Cosmopolitanism
by Costas Douzinas. Abingdon: Routledge-Cavendish, 2007, pp. 336,
ISBN: 978-0-415-42759-3, Pbk, £27.99.

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